



**RENTON ROTARY**  
*we're changing lives*

P.O. Box 509

Renton, WA 98057

## COMMUNITY SERVICE COMMITTEE

June 1, 2010

Dear Community Service Organization,

Annually, the Renton Rotary Club distributes funds to various organizations as a part of our service to the community. We accept Community Service Mini-grant applications during a specific time frame each year. We have found this to be a much more workable process than having requests trickle in all year long. This allows us to consider all requests at the same time and make decisions on how best to allocate our limited resources.

**Qualifications:** The Rotary Club of Renton works very hard to raise the funds that we make available through our Community Service Mini-grants. Organizations which serve the Greater Renton Community are eligible. Our grants are intended for Community Service Organizations. Our emphasis is on life improvement issues such as health and medical; housing; employment and training, general quality of life and basic human needs. We do not grant funds to individuals, (or for individual educational purposes), travel, scholarships, sporting activities, or to international organizations. We give preference to funding requests for capital needs and start up costs, over on-going operating expenses. All applicants must be non-profit organizations with 501(c)(3) status.

**Application Process:** Our fiscal year starts on July 1<sup>st</sup>. If your organization wants to be considered for a Mini-grant in the following twelve months, a request must be submitted, and received, between June 1<sup>st</sup> and August 31<sup>st</sup>. **Requests received after August 31<sup>st</sup> will only be considered if funds are available.** Requests MUST be submitted via the US Mail, and not hand delivered or emailed. Our application form is available on our website, [www.rentonrotary.org](http://www.rentonrotary.org). Please download the form and submit it with a copy of your organization's IRS 501(c)(3) status approval letter.

We look forward to receiving your request.

Sincerely,

Alice Seymour  
Committee Chair